

Waste Recycling Services

**Procurement Contact:** Rian Smith, [rsmith3@carnival.com](mailto:rsmith3@carnival.com)

**Responses due by:** Please refer to complete timeline on page 2 of this RFP

**Request for Proposal (RFP)**

June 1st,2025

INTRODUCTION

Carnival Corporation desires to enter into a Master Services Agreement with a qualified company that can provide comprehensive waste recycling services for Celebration Key in Grand Bahama.

The anticipated start date of the Agreement is June 1st, 2025.

By means of this Request for Proposal (RFP), Carnival is soliciting proposals from qualified waste management companies. Carnival will screen all proposals and will seek to negotiate an agreement with qualified respondents.

SCOPE OF SERVICES

The agreement would provide waste recycling services inclusive of collection, transportation, disposal and recycling of various waste components.

The below outlines our anticipated scope of work:

1. Collection & Recycling Services:

* Collection of pre-sorted materials (inclusive of paper and cardboard, plastics, cans/metals, and glass) and hazardous waste components from the site for recycling processing.
* Services to include collection of recyclables & on call collection for hazardous waste.
* Collection service access points identified as per the attached map layout.
* Company to provide bins on site for all recyclable items.
* Company to conduct secondary check on presorted items to ensure accuracy of recyclable items collected.

1. Transportation Services:

* Use of covered, environmentally friendly, and properly identified vehicles for waste transport.
* Use of spill prevention mechanisms and response kits, respectively, to mitigate uncontrolled release of hazardous waste (or its by-products) during transport.
* Transportation services to be provided based on collection services dates, with the flexibility to request additional pickup services as required.

1. Reporting & Training:

* Safe handling and disposal of hazardous materials as per local, national and international regulatory requirements as required.
* Company to provide general recyclable and hazardous waste training to waste management team members on site.
* Provision of all recycling service reports monthly (by the 5th of each month) with proof of services rendered on the complete life cycle of recyclable items.
* Provision of hazardous waste disposal service reports, inclusive of all associated chain of custody and certificate of disposal documentation.

TERM OF MASTER WASTE RECYCLING AGREEMENT

The Master Services Agreement shall be for a 2-year term. Carnival shall have the option to extend this agreement pursuant to the same terms and conditions as agreed for additional two-year period.

RFP TIMELINE

|  |  |
| --- | --- |
| RFP release date | 12/9/2024 |
| Intent to reply to deadline with NDA signature | 12/16/2024 |
| RFP response deadline | 1/10/2025 |
| Internal review process/ Shortlist top contenders | 1/13/2025 |
| Supplier Interviews/ Site Visit | 2/3/2025 |
| Supplier Award | 3/3/2025 |
|  |  |
| *\* Dates can be updated at any time* |  |

COMMUNICATIONS REGARDING THIS RFP

* Qualified parties may make written inquiries by email to the contact person below. All inquiries must be received by the Supplier Question Period Deadline above. Individual questions will not be answered directly to submitter. All questions received will be shared at once via email.
* Direct all questions to:

1: - Name: Rian Smith, Sr Manager Global Strategic Sourcing

Email: rsmith3@carnival.com

REQUIRED SUBMITTALS

* Signed Non-Disclosure Agreement (NDA)
* Completed RFP Respondent Reply Sheet - See ATTACHMENT 1
* Detailed Proposal

RESPONDENT PRESENTATIONS AND TOURS

Carnival may request oral presentations and/or asset tours/pictures from respondents to clarify written information and will align on tour schedule with the respondent.

PROPOSAL, EVALUATION, AND CONTRACT AWARD

Any contract(s) resulting from this RFP will be awarded to the respondent(s) whose proposal(s), in the opinion of Carnival, offers the greatest benefit to Carnival when considering the total value to be delivered.

Contract award will be based on:

* Waste Management services pricing
* Previous Client References (2)
* Availability based on Carnival timeline

Carnival reserves the right to accept or reject any or all responses. Carnival reserves the right to award one respondent, more than one respondent, or no respondents. Carnival reserves the right to award an opportunity to negotiate an agreement after reviewing, evaluating, and comparing all responses to this request. Following selection, Carnival will negotiate with the selected respondent(s) regarding specific needs, costs, terms, and conditions.

If during negotiations, Carnival determines at its sole discretion that a satisfactory agreement is not possible or is unlikely, Carnival may end negotiations or pursue other alternatives.

MARKETING REFERENCES

The successful respondent shall be prohibited from making any reference to Carnival in any literature, promotional material, brochures, or sales presentations without prior writing approval from Carnival.

MASTER SERVICES AGREEMENT

Awarded respondent(s) are expected to enter into Carnival’s Master Services Agreement. This agreement will be shared with applicable respondent(s)

**ATTACHMENT 1**

RESPONDENT REPLY SHEET

Please complete the highlighted fields below. All respondents must submit RFP responses in this format.

|  |  |
| --- | --- |
| **Company name** |  |
| **Type of Entity (Individual, partnership, LLC)?** |  |
| **Name of owner** |  |
| **Contact Name if different from above** |  |
| **Contact Phone Number** |  |
| **Contact Email Address** |  |

1. REQUIREMENTS:

* Must adhere to all relevant waste management regulations and standards.
* Must have certification to conduct waste management services and possess a valid license to conduct business in Grand Bahama.
* All personnel must be trained in all safety and waste handling recycling procedures and protocols, uniformed, and properly supervised when on site.
* Use of modem, well-maintained equipment for all waste recycling tasks.
* Provision of regular reporting on waste volumes and detailed service metrics.
* Site visit is required to assess waste management needs.
* Must have two references.

**End of RFP**